



PEPONI

SCHOOL

Internal Suspension Policy (Rustication)

To be reviewed by:	Headmaster, Peponi School
Date of Policy:	September 2023
Review Frequency:	Annually
Review Date:	September 2025

To be read in conjunction with:

- Behaviour Policy

Internal Suspension : Internal Suspension is reserved for the most serious offences within the school and follows a basic principle of exclusion. Internal Suspension is a BCL / ACL Level 5 disciplinary action (as detailed in our Behaviour Policy).

Pupils who are awarded any period of Internal Suspension *can* also be issued with a **Final Warning**.

Any pupil who is internally suspended can expect some or all of the following as part of their punishment. The exact detail of the internal suspension will be at the discretion of the Headmaster, with consultation of the Deputy Head (Pastoral) and the Housemaster/mistress (HSM) concerned.

A formal letter will be sent to parents that clearly indicates the offence and the detail of any punishment given. A copy of the letter will be placed in the pupil's school file and a copy sent to (HSM).

Final Warning : If a Final Warning is deemed appropriate when a pupil reaches BCL5/ACL5, the pupil will be expected to sign a final warning document that is countersigned by the Headmaster and Deputy Head (P). HSMs will receive a copy

Gating	All pupils will be placed in a position of supervision throughout the day when the rest of the school are at games or during periods of free time.
Lessons	Pupils are withdrawn from lessons and work will be set and completed using the School's virtual learning environment (Firefly) and work will be completed under the supervision of the Deputy Head (P) with appropriate support from the relevant HSM(s).
Community Service	This will be directed by the relevant HSM(s) or Deputy Head (Pastoral), and supervised by members of the Common Room. Details of all Community Service will be recorded in House, and a copy to the DH(P).
Prep	This will be under the direction of the DH (P) and /or the HSM(s) in the Houses.