



Peponi House

Peponi House Preparatory School, PO Box 23203, Nairobi 00604, Kenya
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Head of Sport Person Specification

ESSENTIAL

- A passion for sport and exercise.
- Professionalism and leadership in all areas of school sport.
- A fully qualified, enthusiastic, passionate and excellent teacher.
- An understanding of the importance of sport in a competitive prep school setting.
- A commitment to the teaching and coaching of varied, stimulating and dynamic PE and Games lessons, personally and across the sports department. Success achieved particularly through keeping pupils engaged and active, being fully prepared and knowing the children.
- Excellent organisational and communication skills.
- The vision and drive necessary to be able to make a significant contribution to school life beyond the sports field.
- An enthusiasm to be involved in extra-curricular activities and trips.
- An ability to successfully delegate responsibility.
- Be aware and considerate of good safeguarding and health and safety practice.
- Good IT skills will be useful in this post.
- An interest in education and child development beyond the sporting.
- Adaptable, to be considerate of others and to be kind.
- Smart, reliable, enthusiastic, friendly.
- You enjoy being with children and facilitating their success.
- Energy, determination and drive to help and inspire children to do their best.

DESIRABLE

- Experience of working in an international/UK curriculum school.
- Knowledge of life outside of the UK and particularly East Africa.
- PE subject expertise.
- Be up to date with current practice.
- Experience in a Prep School.
- Experience of leading the professional development of sports staff.

SUMMARY of RESPONSIBILITIES

- All professional duties: teaching, coaching, preparation, assessment, marking, feedback, reports, pupil management and guidance, parental liaison and meetings, attendance at and assisting with school events, supervisory duties.
- Ensuring quality control of school sports related behaviour, performance and presentation.
- Organisation and management, communication and administration of all school sports events and fixtures including staff, pupils, transport and food.
- Managing and administering to the sports and PE curriculum and teaching.

- Teaching and coaching Games and PE and possibly other teaching as required.
- A willingness to contribute to the wider extra-curricular life of the school.
- Covering sessions and lessons for absent colleagues
- Managing sports budget, resources, facilities and development.

TERMS & BENEFITS

- The initial contract is for two years, renewable by mutual agreement thereafter.
- All members of the academic staff are remunerated according to our own salary scale, which takes into account a qualified teacher's years of full-time experience and their responsibilities.
- Benefits include: subsidised housing where available; membership of school pension scheme; medical insurance; interest-free car loan; generous educational concessions (for teachers with children of prep/secondary school age); flights for expatriate teachers at the beginning and end of a two year contract and annually thereafter.